

	Event Name:				Order Deadline: 2 weeks before the event date	
	Email:		Hall No:		Stand No:	
	Address:				Tel No:	
	Contact Person:		H/P No:			
	Kindly complete and return to salesoperations@mitec.com.my					

BEER & WINE				ORDER FORM #10				
Code	BEER/ COFFEE COMBO	Price (RM)	Qty	Day 1	Day 2	Day 3	Day 4	Total
				Delivery Time	Delivery Time	Delivery Time	Delivery Time	
BR01	1 carton x 24 cans of Tiger Beer (350 ml)	433.00						
BR02	1 carton x 24 cans of Heineken (350 ml)	466.00						
BR03	MITEC House Wine (Red)	232.50						
BR04	MITEC House Wine (White)	232.50						
BR05	Ice cube (10kg)	39.00						
BR06	Additional disposal Paper / Plastic Cup (per pack of 25 cups)	35.00						
Note: i) Beer cans come in a bucket with ice and disposable cups. ii) Wine come with 5 units of wine glasses.								
SUB TOTAL (RM)								

Deliveries do not include waiter service - should you require staff kindly complete the labor section below

LABOUR	Rate/ Hour (RM)			No. Required	Serving Time	Dates Required		Total
	Mon-Sat	Sunday	Public Holiday			From	To	
Waiter	22.00	39.00	54.00					
Bar Person	25.00	44.00	67.00					
Porter	18.00	32.00	50.00					
Note: Staffing - minimum 4 hours per shift will be required.								
SUB TOTAL (RM)								
GRAND TOTAL (RM) (Total Nett Price)								

PRICES ARE SUBJECT TO MARKET RELATED INCREASES AND MAY CHANGE WITHOUT PRIOR NOTICE

Late orders within 4 weeks to the event date subject to an administration fee of 20 %	PLEASE KEEP A COPY FOR YOUR RECORDS
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**IMPORTANT NOTES:**

- The beverage order(s) and services are subject to availability
- Service Order will only be delivered upon received of full payment.
- Client responsible to provide electrical connection to accommodate stand catering or beverage machine ordered for their booth. Please arrange with the appointed booth contractor.

TERMS & CONDITIONS:

- A 20% Surcharge apply for all the order placed after the deadline of which two (2) weeks before the event date.
- MITEC has exclusive food and beverage distribution rights within the venue.
- Any cancellation prior to the event will caused payment to be forfeited and non-refundable
- Any outside beverages brought in within MITEC facilities for sale and consumption is strictly prohibited.
- All prices are subject to 5% Service Charge and 6% Sales & Service Tax.
- The above price quoted is subject to change without prior notice including prevailing government tax.

BEER & WINE ORDER - PAYMENT INSTRUCTIONS

- Please mark billing instructions: -

Bank Transfer Credit Card

- If payment made by telegraphic or bank transfer, kindly forward via email a copy of the telegraphic/ receipt of transaction slip.
- Payment by credit card only available onsite at the Exhibition Service Center or order via Exhibition Service Center Portal.
- Failure to make payment will result in unprocessed orders.
- Banking details as follow:

BANKING DETAILS	
Bank: Affin Bank Berhad	Account Number: 100 3800 31466
Account Name: Qube Integrated Malaysia Sdn Bhd	Bank Address: Kepong Branch , No.6, Jalan 54, Desa Jaya Kepong, 52100 Kuala Lumpur, Malaysia
Swift Code: PHBMMYKL/ PHBMMYKLXXX	

For further information, please contact Exhibition at + 603 6206 0100 ext. 4350

I hereby confirm that I have read and understood the above and agree to abide by the terms and conditions by duly signing this order form.

Name:

Signature:

Billing Address:

Date:

Company Stamp:

Date Received:

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